

# AGENDA

**Meeting:** Chippenham and Villages Area Board  
**Place:** Bowls Pavilion - Chippenham Sports Club, Bristol Road,  
Chippenham, SN15 1NH  
**Date:** Monday 4 November 2024  
**Time:** 6.30 pm

**Note – The Area Board are invited to a tour of the Sports Club at 5.00pm and hear further about the Club’s development plans. Light refreshments will also be available.**

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Including the Parishes of: Biddestone, Castle Combe, Chippenham, Chippenham Without, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell Without, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger, Yatton Keynell.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Networking opportunity from 6.00pm**

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Please direct any enquiries on this Agenda to Stuart Figini (Senior Democratic Services Officer), direct line 01225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council’s website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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### **Wiltshire Councillors**

Cllr Ross Henning, Lowden and Rowden (Chair)  
Cllr Dr Nick Murry, Monkton (Vice-Chair)  
Cllr Liz Alstrom, Chippenham Hardens & Central  
Cllr Nick Botterill, By Brook  
Cllr Clare Cape, Pewsham  
Cllr Adrian Foster, Chippenham Sheldon  
Cllr Howard Greenman, Kington  
Cllr Peter Hutton, Cepen Park and Hunters Moon  
Cllr Kathryn Macdermid, Chippenham Hardenhuish  
Cllr Nic Puntis, Chippenham Cepen Park & Derriads

### **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for a meeting you are consenting that you may be recorded presenting this and that in any case your name will be made available on the public record. The meeting may also be recorded by the press or members of the public.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

### **Parking**

To find car parks by area follow [this link](#).

### **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and

other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

### **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email:

[Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk)

Engagement and Partnership Lead – Alexa Davies – email:

[alexa.davies@wiltshire.gov.uk](mailto:alexa.davies@wiltshire.gov.uk)

Senior Democratic Services Officer – Stuart Figini - Email: [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

Items to be considered	Time
<p>1     <b>Apologies</b></p> <p>To receive any apologies for absence.</p>	
<p>2     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 2 September 2024.</p>	
<p>3     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or Monitoring Officer.</p>	
<p>4     <b>Chairman's Announcements</b></p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p>	
<p>5     <b>Information Items</b> (<i>Pages 9 - 20</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> </ul>	
<p>6     <b>Chief Constable</b></p> <p>To receive an update from the Chief Constable, Wiltshire Police – Catherine Roper.</p>	
<p>7     <b>Chippenham Sports Club</b> (<i>Pages 21 - 22</i>)</p> <p>To receive a presentation from the Sports Club.</p>	
<p>8     <b>Consultation on the Chippenham Avon Project</b></p> <p>To receive a presentation from Andy Wallis, Environment Agency, who will provide an update on the Chippenham Avon Project.</p>	
<p>9     <b>Partner and Community Updates</b> (<i>Pages 23 - 28</i>)</p> <p><u>Written Updates</u> The Board is asked to note any written and online updates attached to the agenda from the following:</p> <ul style="list-style-type: none"> <li>• Neighbourhood Policing Team – to follow</li> </ul> <p><u>Verbal Updates</u></p>	

To receive any verbal updates from representatives, including:

- Parish Forum Notes – copy attached for the meeting held on 25 September 2024 (Inc. Parish and Town Councils updates)
- Dorset & Wiltshire Fire and Rescue Service – Quarterly update - <https://www.youtube.com/watch?v=wHP0Q6ToS2s>
- Other Community Groups

10 **Area Board Funding** (Pages 29 - 32)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets if all grants are agreed:**

Community Area Grant	Older & Vulnerable	Young People
£20,705	£400	£2,500

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2050</a>	Wiltshire Council – Chatty Bench	£500

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG2000</a>	Yatton Keynell Recreation Association - Monitored fire alarm installation and safety upgrades for Yatton Keynell Village Hall	£5,000
<a href="#">ABG2021</a>	Chippenham Cricket Club - Chippenham Cricket Club Ground Maintenance equipment	£2,822

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
	N/A	

**Young People Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1959</a>	We Hear You - Counselling in	£5,000

	Chippenham for young people aged 13 to 19 affected by cancer	
<a href="#">ABG1998</a>	Families Out Loud - Families Out Loud Specialist Teen Support in Chippenham	£1,250
<a href="#">ABG2020</a>	CPM Sounds CIC - Future Sounds of Chippenham and Take The Stage live music events for young people	£5,000

### **Delegated Funding**

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- None

Further information on the Area Board Grant system can be found [here](#).

### 11 **Area Board Priority Updates**

To receive an update from the Strategic Engagement & Partnership Manager and consider further the following priorities for 2024/25:

- Youth engagement and positive activity opportunities (Cllrs Macdermid, Alstrom, Foster, Hutton and Henning)
- Addressing climate change and nature recovery (Cllrs Murry and Macdermid)
- Promoting wellbeing and reducing social isolation in older and vulnerable adults (Cllr Cape)
- Supporting the local economy and addressing cost of living challenges (Cllrs Greenman and Henning)
- Reducing anti-social behaviour (Cllrs Alstrom and Henning)

### 12 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 33 - 72)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 10 October 2024, as set out in the attached report.

### 13 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

### 14 **Close**

Future Meeting Dates (6.30-8.30pm):

- 10 February 2025

- 20 May 2025
- 2 June 2025

For information on applying for a grant or grant application deadlines for these meetings, contact the Strategic Engagement & Partnerships Manager (SEPM) – Ros Griffiths – email: [Ros.Griffiths@wiltshire.gov.uk](mailto:Ros.Griffiths@wiltshire.gov.uk) or the Engagement and Partnership Lead – Alexa Davies – email: [alexa.davies@wiltshire.gov.uk](mailto:alexa.davies@wiltshire.gov.uk)